

**Annexure – 3 (Format for Assignment Deed)**

**ABSOLUTE ASSIGNMENT DEED FORMAT**

**Version 1.1**

**The deed has to be provided on the Endorsement Sheet of the Policy document or on a Non-Judicial stamp paper (as per state value)**

Please select the applicable options

Assignment to relatives /spouse

Assignment to others for a valuable consideration of Rs..... (Consideration amount is mandatory).

I/We,

the holder of the Life Insurance Policy No..... issued by DHFL PRAMERICA LIFE INSURANCE Company Limited ('the Company') do hereby for a valuable consideration/out of love and affection absolutely transfer and assign the right and benefits of the said Policy in favour of Mr. /Ms. /M/s. ....being my (relationship) and residing at...../ having their office at .....

I note that the assignment shall be complete and effectual upon the execution of this endorsement but that it shall not be operative as against the Company until a notice in writing of this assignment and either the said endorsement or the instrument itself or a copy there of certified to be correct by both the assignor and the assignee or their duly authorised agent has been delivered to the specified office(s) of the Company.

I hereby declare that the assignee's receipt of the benefits under the Policy shall be a valid and sufficient discharge of the Company.

Executed on this day .....of..... 201...

at..... Assignor's Signature:

Full Name:

Address:

Contact Number(s):

**DECLARATION**

The Assignor has duly executed the endorsement on the Policy, and the signature/thumb impression is of the Assignor affixed on the date place herein above stated.

Signature of witness:

Full Name:

Address of witness:

Date:

Please note that the witness should be major and competent to contract

In case the Assignor has signed in Vernacular/is illiterate, the witness will also attest the following:

Certified that the contents of the above Assignment were explained by me to the Assignor.....in Vernacular and that he affixed his signature/left thumb Impression thereto in my presence after thoroughly understanding the same.

\_\_\_\_\_

Signature of Witness

Note: The witness will sign in English

**FORMAT FOR NOTICE OF ASSIGNMENT**

(To be provided apart from the assignment deed)

To

**DHFL PRAMERICA LIFE INSURANCE COMPANY LIMITED**

**Re : Notice of Assignment under Section 38 of the Insurance Act, 1938.**

Dear Sir,

Policy No: .....

Notice is hereby given that I/We .....

have assigned the above Policy to Mr./Ms./M/s. (name of the assignee), whose address is.....on (date of assignment dd/mm/yyyy). I/We enclose the endorsement on the Policy/deed of assignment for registration of the assignment.

**Details of the Assignee:**

**Future premiums will be paid by:** Assignee/ Assignor \_\_\_\_\_

**Please return the enclosed Policy to:** Assignee /Assignor after registering the assignment in your books

**All future correspondence will be made at the address of:** Assignee/Assignor

**Contact Numbers for Assignee:** \_\_\_\_\_

The below details are mandatory only if Absolute Assignment has been made to an Individual and not to a Company/Trust/Institution:

**Occupation:** .....

**Identity Proof:** Passport /PAN Card /Voter's Identity Card/ Others \_\_\_\_\_

**Address Proof:** Telephone Bill/ Ration Card/ Electricity Bill/ Others \_\_\_\_\_

**You are:** Resident /Indian Non Resident Indian

**Email Id:** \_\_\_\_\_

**Signature / thumb impression of Assignor Signature/thumb impression of Assignee**

**(Company/bank stamp and signature of authorized (Company/bank stamp and signature of authorized Signatory if Assignor is a Company/bank) Signatory if Assignee is a Company/bank)**

**Name:**

**Designation :( If assignor is a company/bank):  
company/bank):**

**Date:**

**Name:**

**Designation: (If assignee is a**

**Date:**

**CONDITIONAL ASSIGNMENT DEED FORMAT**

Version 1.1

**The Deed has to be provided on the Endorsement Sheet of the Policy document or on a Non-Judicial Stamp Paper (as per State Value)**

Please select the applicable options

Assignment to relatives /spouse

Assignment to others for a valuable consideration of Rs..... (consideration amount is mandatory).

**DECLARATION**

I,..... the holder of Policy of Life Insurance Policy No..... issued by DHFL PRAMERICA LIFE INSURANCE Company Limited ('the Company') do hereby transfer and assign the right and benefits of the said Policy in favour of Mr./Ms.....being my (Relationship) and residing at.....

I note that the assignment shall be complete and effectual upon the execution of this endorsement but that it shall not be operative as against the Company until a notice in writing of this assignment and either the said endorsement or the instrument itself or a copy there of certified to be correct by both the assignor and the assignee or their duly authorised agent has been delivered to the specified office(s) of the Company.

I hereby declare that the assignee's receipt of the benefits shall be a valid and sufficient discharge of the Company. The assignment shall be subject to .....(will be have to be customized on a case to case basis)

Executed on this .....day of .....20....  
at..... Assignor's Signature

Full Name  
Address  
Contact Number(s)

**DECLARATION**

The Assignor has duly executed the endorsement on the Policy, and the signature/thumb impression is of the Assignor affixed on the date place herein above stated.

Signature of witness:  
Full Name of witness:  
Address of witness:  
Date:

Please note that the witness should be major and competent to contract  
In case the Assignor has signed in Vernacular/is illiterate, the witness will also attest the following:  
Certified that the contents of the above Assignment were explained by me to the Assignor.....in Vernacular and that he affixed his signature/left thumb Impression thereto in my presence after thoroughly understanding the same.

\_\_\_\_\_  
Signature of Witness  
Note: The witness will sign in English  
Date:  
DHFL PRAMERICA LIFE INSURANCE Company Limited

**Re: Notice of Assignment under Section 38 of the Insurance Act, 1938.**

Dear Sir,

Policy No:.....

Notice is hereby given that I/We,..... have assigned the above Policy to Mr./Ms./M/s. (name of the assignee), whose address is.....on (date of assignment dd/mm/yyyy). I/We enclose the endorsement on the Policy/deed of assignment for registration of the assignment.

**Details of the Assignee:**

**Future premiums will be paid by:** Assignee/ Assignor .....

**Please return the enclosed Policy to:** Assignee /Assignor after registering the assignment in your books

**All future correspondence will be made at the address of :** Assignee/Assignor

**Contact Numbers for Assignee**.....

The below details are mandatory only if Absolute Assignment has been made to an Individual and not to a Company/Trust/Institution:

**Occupation:** .....

**Identity Proof:** Passport /PAN Card /Voter's Identity Card/ Others.....

**Address Proof:** Telephone Bill/ Ration Card/ Electricity Bill/ Others .....

**You are:** Resident /Indian Non Resident Indian

**Email Id**.....

**Signature / thumb impression of Assignor Signature/thumb impression of Assignee**

(Company/bank stamp and signature of authorized (Company/bank stamp and signature of authorized Signatory if assignor is a company/bank) Signatory if assignee is a company/bank)

**Name:**

**Designation** (If assignor is company/bank)

**Date:**

**Name:**

**Designation** (If assignee is company/bank):

**Dat**